Minutes of Shibboleth Consortium Board Meeting #126
8th January 2025 – Videoconference

Attendees

Name	Organisation	Country
Scott Cantor (SC)	Developer Representative	United States
Grace Moore (GM)	Jisc	United Kingdom
Kevin Morooney (KM)	Internet2	United States
Pal Axelson (PA)	NORDUnet	Finland
Steve Zoppi (SZ)	Internet2	United States
Alex Stuart (AS)	Jisc	United Kingdom
Davide Vaghetti (DV)	GARR – Member Representative	Italy

Apologies

Emily Brown (EB) Secretary	Jisc	United Kingdom
Wolfgang Pempe (WP)	DFN – Member Representative	Germany

Meeting Minutes approved from October 2024.

1. **Actions**

Ref	Description	Owner	Complete by	Status
106.7	Board to agree plan about review of regulations/whether they wish to explore becoming a legal entity, and what next steps would be	Board	End of June 2025	**Open**
106.8	Board to agree plan to tackle succession planning	Board	End of June 2025	**Open**
109.1	Revise membership documents. Move away from 'charter' language. Look at what it means for a member to join.	Board	TBC once 106.6 complete.	**On hold until 106.7 progresses.**

109.2	Investigate legal status.	SZ	TBC once 106.6 complete.	**On hold until 106.7 progresses.**
127	Consortium Manager to develop proposal for annual process that supports us in revalidating the contacts on the members list	EB	January 25	**Open / In Progress**
128	Consortium Manager to develop onboarding tracker as part of the financial and membership update pack	EB	December 24	**Closed**
129	Consortium Manager to explore whether we can automate certificate for Wordpress site, and if additional monitoring is required	EB	December 24	**Closed (added action 138)**
130	Consortium Manager to investigate if we can invoice Steven Primeau as an individual or against the US-based LLC entity	EB	November 24	**Closed**
131	SC to develop proposal for Steven Primeau, for board approval	SC	November 24	**Closed + approved**
132	SC to develop proposal with PainlessSecurity, for board approval	SC	December 24	**Closed**
133	Jisc to liaise with Steven Primeau to get him set-up from procurement perspective	EB	December 24	**Closed**
134	Jisc to check if Painless Security are already set-up from procurement perspective	EB	December 24	**Closed**
135	Scott to progress conversations with Painless Security, to get a quote for work	SC	January 25	**Closed**
136	Jisc to set-up poll about next strategy workshop dates	EB	Early December 24	**Closed**
137	Jisc to cancel December 24 board meeting	EB	Early December 24	**Closed**
138	Jisc to set-up new website certificate and automated renewal once new	EB	Feb 25	**Open**

	certificate provider is confirmed			
139	Jisc to create order form and T&Cs for Steven Premeau. Should try to align to other developers T&Cs (issues typically around liability, indemnity, IPR and insurance)	EB	Feb 25	**Open**
140	In next strategy workshop/other breakout session – need to discuss Scott Cantor's future agreement with the consortium (post April 26) so we can plan costs and any associated price increases accordingly	Board	April 25	**Open**
141	Steve Zoppi to draft form of words from the board to PainlessSecurity, thanking them for proposal but pushing it down the line. Scott to share with Painless once approved.	SZ/SC/Board	Jan 25	**Open**
142	Jisc to provide updated Accounts Playground as soon as credit control have provided accurate information	EB	Feb 25	**Open**

2. Financial and membership updates

- Presentation was shared during the meeting
- **Credit Control:** Sheet still needs to be updated with accurate figures from Jisc Credit Control – EB has chased several times and will reprovide data as soon as we're able to do so
- **Multi-Site Offer:** Discussion about whether a multi-site offer is still required, in light of UCOP (?) offboarding. Agreed we'll keep in place as allows a level of flexibility, and is not publicly promoted. Based on feedback to Scott – it's likely they may come back to us via single sites as opposed to the multi-site agreement previously in place.

3. Development update

https://shibboleth.atlassian.net/wiki/spaces/DEV/blog/2025/01/08/4113694737/January+2025+Update

- Scott talked through monthly update during the meeting
    - Mostly pertains to the SP due to holiday vacations.
        - Outside of a few vacation days, Scott worked pretty steadily; progress on the tear down and refactor has been pretty good.
        - This month should see the total removal of all the old custom/problematic dependencies from the build, which is a big milestone. Nothing is close to functional, that's months off, but it's a major step in the "in-place" redesign of the software.
        - From next week – should be dependency free in the build environment, which will allow us to start adding new things
        - Scott most focused on C++ rather than Java, at present
        - Scott is happy with SP progress and design
        - Some new pages up in Wiki – tracks what the new configuration looks like and Atlas features/workaround
    - Phil did get the plug-in out before Xmas and is still doing some work on this – mainly around bug reports prior to full release. Scott wants this body of work closed ASAP as doesn't think it's a priority for the project or it's users.
    - As board were informed about expected changes in the v4 SP from v3, there was a brief discussion about removal of the JSON discovery feed for the EDS. Options are being gathered, including the hub exposing an endpoint with the JSON feed, although Scott feels this is not a problem the SP software should address. If the SP has few IdPs, the SP operator should be able to create a small page. If the SP operates at federation scale, it could use SeamlessAccess; or the federation operator can provide some solution, such as IDEM's MDX (https://mdx.idem.garr.it/it/EDS/shibboletheds/) or the Shibboleth Project's infra-disco (https://git.shibboleth.net/view/?p=infra-disco.git). However we should review survey data to see if we asked users about this / understand how important it is to our community.

4. Discussion of Development Roadmap and sustainability of Development team

- Opportunity to utilise Steven Primeau
    - Jisc are currently preparing order form and T&Cs
    - Discussion about aligning T&Cs to other Shibboleth developers
    - Predominantly issues focused on liability, indemnity, insurance and IPR – captured in action 139
- Opportunity to utilise Painless Security
    - Agreed that Scott could do more of the initial work in the next 12 months, while still a cheaper resource via OSHU, so we get better ROI from an investment into Painless Security
    - SZ to draft form of words on behalf of the board. SC to share this with Painless once approved. Captured as action 141
    - Agreed we need to revert by the end of January.
- Utilising Scott beyond April 2026
    - Discussion about Painless Security also led to discussion about Scott's future agreement with the consortium, beyond 1st April 2026, as this is likely to be more expensive and requires us to plan for costs and potential price increases.
    - Indicative feedback from Scott suggests: 30K more costly based on 50% of Scott's time. (Scott is at 60% currently). Scott will provide further thoughts to the board by email, in preparation for a more detailed planning session.

- Board will need to start preparing for this – captured as action 140.

5. AOB

- 2025 prices have been updated on the website
- There is an Italian Wallet pilot using Shibboleth – notionally already had over 2million log ins and 4 million documents uploaded. Possible PR/Blog piece. Scott will continue working with them to assess.

6. Next Meetings:

- Strategy workshop booked in for 29th January 2025. GM to circulate an agenda in advance, for approval.
- Next board meetings will therefore be:
    - 12th February 2025
    - 12th March 2025
    - 9th April 2025