



Minutes of Shibboleth Consortium Board Meeting #125 13th November 2024 – Videoconference

Attendees

Name	Organisation	Country
Scott Cantor (SC)	Developer Representative	United States
Grace Moore (GM)	Jisc	United Kingdom
Kevin Morooney (KM)	Internet2	United States
Pal Axelson (PA)	NORDUnet	Finland
Steve Zoppi (SZ)	Internet2	United States
Wolfgang Pempe (WP)	DFN – Member Representative	Germany
Davide Vaghetti (DV)	GARR – Member Representative	Italy

Apologies

Emily Brown (EB) Secretary	Jisc	United Kingdom
Alex Stuart (AS)	Jisc	United Kingdom

Meeting Minutes approved from October 2024.

1. Actions

Ref	Description	Owner	Complete by	Status
106.7	Board to agree plan about review of regulations/whether they wish to explore becoming a legal entity, and what next steps would be	Board	End of June 2025	Open
106.8	Board to agree plan to tackle succession planning	Board	End of June 2025	Open
109.1	Revise membership documents. Move away from 'charter' language. Look at what it means for a member to join.	Board	TBC once 106.6 complete.	On hold until 106.7 progresses.

109.2	Investigate legal status.	SZ	TBC once 106.6 complete.	On hold until 106.7 progresses.
127	Consortium Manager to develop proposal for annual process that supports us in revalidating the contacts on the members list	EB	December 24	Open
128	Consortium Manager to develop onboarding tracker as part of the financial and membership update pack	EB	December 24	Open
129	Consortium Manager to explore whether we can automate certificate for Wordpress site, and if additional monitoring is required	EB	December 24	Open
130	Consortium Manager to investigate if we can invoice Steven Primeau as an individual or against the US-based LLC entity	EB	November 24	Closed
131	SC to develop proposal for Steven Primeau, for board approval	SC	November 24	Closed + approved
132	SC to develop proposal with PainlessSecurity, for board approval	SC	December 24	Open
133	Jisc to liaise with Steven Primeau to get him set-up from procurement perspective	EB	December 24	Open
134	Jisc to check if Painless Security are already set-up from procurement perspective	EB	December 24	Open
135	Scott to progress conversations with Painless Security, to get a quote for work	SC	January 25	Open
136	Jisc to set-up poll about next strategy workshop dates	EB	Early December 24	Open
137	Jisc to cancel December 24 board meeting	EB	Early December 24	Open

2. Financial and membership updates

- Presentation was shared during the meeting
- Still needs to be updated to show onboards by month – aim for end of December
- No questions posed by the board

3. Development update

<https://shibboleth.atlassian.net/wiki/spaces/DEV/blog/2024/11/12/4005068805/November+2024+Update>

- Scott talked through monthly update during the meeting
- No major updates for this month
 - Trying to get a release done on time for TechX
 - Sorting out OP to free up capacity for OIDC
 - Scott is mainly focused on the SP
 - Roadmap broadly on track
 - Scott will do a session at TechX – hopes to avoid the wallet conversation
 - Acknowledged that OIDC federation is vital first step towards wallets anyway
- No immediate questions posed by the board

4. Discussion of Development Roadmap and sustainability of Development team

- Opportunity to utilise Steven Primeau
 - Statement of work has broadly been agreed – Steven would like a bit more housekeeping included but understands why it's laid out as it is
 - Next Steps:
 - Jisc need to get Steven to fill our required procurement information, including due diligence
 - Scott to make introduction to Steven and Jisc to liaise from there
- Opportunity to utilise Painless Security
 - Next Steps:
 - Scott needs to take conversations forward with them about sourcing a quote for the work. Might be related to system cache?
 - Jisc need to understand if Painless Security are already set-up on systems or if they'll also need to do due diligence

5. AOB

- Strategy Planning
 - Discussion about next workshop – either after TechEx or early in new year
 - Jisc to organise a poll for dates and book in accordingly

6. Next Meetings:

- Board moved to cancel December meeting due to clashes with TechX and other priorities

- Next meetings will therefore be:
 - 8th January 2025
 - 12th February 2025